

<b>MEETING:</b>	Penistone Area Council
<b>DATE:</b>	Thursday 6 April 2023
<b>TIME:</b>	10.00 am
<b>VENUE:</b>	Council Chamber, Penistone Town Hall

## AGENDA

- 1 Declarations of pecuniary and non-pecuniary interests

### Minutes and notes

- 2 Minutes of the Penistone Area Council meeting held on 9th February, 2023 (Pac.06.04.2023/2) (*Pages 3 - 8*)
- 3 Notes from the Penistone Ward Alliance held on 9th February and 9th March 2023 (Pac.06.04.2023/3) (*Pages 9 - 12*)

### Items for information

- 4 Introduction of the Penistone Area Council Link Officer - Rachel Wilkinson
- 5 Report on the Use of Ward Alliance Funds (Pac.06.04.2023/5) (*Pages 13 - 16*)
- 6 Procurement and Financial Update (Pac.06.04.2023/6) (*Pages 17 - 24*)
- 7 Verbal Update on the Future Penistone Food Options
- 8 Interim Performance Report (Pac.06.04.2023/8) (*Pages 25 - 32*)

To: Chair and Members of Penistone Area Council:-

Councillors Barnard (Chair), Greenhough, Hand-Davis, Kitching, Lowe-Flello and Wilson

Area Council Support Officers:

Rachel Wilkinson, Penistone Area Council Senior Management Link Officer  
Elaine Equeall, Penistone Area Council Manager  
Rachel Payling, Head of Service, Stronger Communities  
Peter Mirfin, Governance Manager  
Cath Bedford, Public Health Principal - Communities

Please contact Lynne Belli on email [governance@barnsley.gov.uk](mailto:governance@barnsley.gov.uk)

Wednesday 29 March 2023

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<b>MEETING:</b>	Penistone Area Council
<b>DATE:</b>	Thursday 9 February 2023
<b>TIME:</b>	10.00 am
<b>VENUE:</b>	Council Chamber, Penistone Town Hall

## MINUTES

**Present** Councillors Barnard (Chair), Greenhough, Hand-Davis, Kitching and Lowe-Flello

### 29 Declarations of pecuniary and non-pecuniary interests

No Members declared an interest in any item on the agenda.

### 30 Minutes of the Penistone Area Council meeting held on 1st December, 2022 (Pac.09.02.2023/2)

The Area Council received the minutes of the previous meeting held on 1<sup>st</sup> December, 2022.

**RESOLVED** that the minutes of the Penistone Area Council meeting held on 1<sup>st</sup> December, 2022 be approved as a true and correct record.

### 31 Notes from the Penistone Ward Alliance held on 12th January, 2022 (Pac.09.02.2023/3)

The meeting received the notes from the Penistone Ward Alliance meeting held on 12<sup>th</sup> January, 2023.

**RESOLVED** that the notes from the Penistone Ward Alliance meeting held on 12<sup>th</sup> January, 2023 be received.

### 32 CAB Update Presentation

David Andy from Barnsley's Citizen's Advice Bureau was welcomed to the meeting and provided members with a comparison of work carried out pre pandemic, currently and what the future is expected to entail.

Members were reminded that prior to the pandemic, face to face appointments had been held on the second and fourth Wednesday of every month with a steady stream of clients wishing for help and advice for a range of issues including law, benefits, debts, employment, relationships, education and housing plus anything else they wished to discuss.

Once the pandemic had commenced in March 2020, everything had switched to remote working by delivering the advice service via telephone and online, which is how it remains to operate post pandemic. There were three channels that clients could use in order to contact an adviser. The first being telephone, if there is a high

volume of calls then they are redirected to the national citizens advice call centre to pick up. If it is deemed that the local office needs to deal with the issue then it is referred back. The benefits of the phone line were that whilst there could be a delay to being answered, everyone would eventually be answered.

The secondary channel that the service provided was email advice, on the webpage there is a contact us section for clients to fill in which then automatically generated an email to CAB and clients would be responded to within 48 hours. This provision provided those with out of operational hours jobs the ability to contact someone about an issue. Members were informed that if further information was required then the Advisor would call the client or email back, depending on the contact information they had provided, in order to ensure the client is fully supported.

The third channel was via the CAB website which contained an advice section covering a variety of issues and links to other trusted agencies and websites. These advice pages were updated on a monthly basis in order to ensure information was always correct.

Members were provided with a number of statistics comparing the 9 months prior to lockdown and the 9 months from April to December 2022, in order to show the vast increase in clients assisted but to also to show that the amount of Debt managed and Benefit gain had decreased. It was felt that the offer of telephone, email and the website was required and had been a success but it was acknowledged that there was a need for a blended service going forward with the additional offer of face to face appointments, particularly to aid people in filling in forms.

Members were provided with a number of case studies to demonstrate the types of issues being dealt with and their positive outcomes.

Members were informed that a mixture of paid and volunteer advisers were used within the service who were all trained to resolve clients' issues. There were a number of benefits to using volunteers as more clients were able to be attended to and it also gave the individual volunteer the confidence to then go back into paid employment and further education, over 50% of volunteers had left to gain employment.

There were added values of the CAB Service in that it was part of the Barnsley Food Bank Partnership and a referral agency for food parcels. The service also had access to the fuel vouchers scheme so could help people struggling on a pre-payment metre. A recent funding pot from Barnsley Council had been received in order to hand out shopping vouchers, for a wide range of shops, where these were deemed a better fit for the client, as opposed to food parcels, after being seen by an adviser. Food vouchers enabled the client to buy anything they wished including dog food and fuel logs, but it was noted that there were restrictions on the vouchers being used for alcohol, gambling and tobacco.

Members enquired as to how the fuel vouchers were distributed to clients. In response, members were informed that a code would be generated for the client to use for a pre-payment metre and that these could not be used for someone who pays by direct debit.

The future forecast was that the service would see an increase in demand for help and advice due to the cost of living crisis, the economy, increase in energy costs and the possibility of businesses having to downsize or close due to those pressures, impacting on a wide range of people.

**RESOLVED** that thanks be given for the presentation and the hard work undertaken by the Barnsley Citizens Advice Bureau.

### **33 Quarter 3 Performance Report (Pac.09.02.2023/5)**

The Area Council Manager provided members with an overview of performance for Quarter 3 and all contracted Services.

It was highlighted to members that following the publication of the report a number of figures in the statistics table required updating including: Activities involving Young People under the age of 18 had changed from 25 to 43, People Achieving a Qualification/Accreditation had changed from 0 to 5, this was as a result of a number of students from Angel Voices who had received The Associated Board of the Royal Schools Music (ABRSM) qualification and People Receiving Training should be 25, all of whom were from Penistone Grammar School who had put 15 students through peer support mentor training.

Twiggs Grounds Maintenance continued to meet their targets with 12 groups worked with, all of which were established, there had been 22 individual projects worked on which were either independent projects or requests from Councillors, 14 social action initiatives and 20 activities with businesses. There had been an improvement to work with schools as more were opening up to visitors following the pandemic and further work had taken place around the Take a Seat Campaign. There had been a number of staffing changes but regular meetings were being held and a fortnightly update was provided to the Area Manager.

Age UK had commenced their new contract with some new staff members and there had been 28 regular volunteers with 2 new ones being trained up. There remained a challenge with recruiting drivers for the Community Car Share Scheme, new ways to attract drivers was to be explored. Men in Sheds continued to go well with 21 regular attendees. Members heard that they were in the process of moving to a new venue near Scout Dyke.

Members were provided with a comprehensive update of all the projects and initiatives that Age UK had been and continued to be involved in around the Penistone Area. It was suggested that Age UK be invited to the Area Council Meeting to be held in April 2023 to provide members with a more detailed update of their contract.

DIAL had submitted their last report for the previous contract as they had commenced their new contract in January 2023. There had been continued face to face advice in Penistone Town Hall by appointment only, and whilst not as many clients could be seen, it was deemed as the most effective way to help people, particularly when helping to fill forms in. In comparison to quarter 1, the amount of people accessing the service had significantly reduced from 170 to 37, this was a consequence of returning to face to face appointments. However, there was a lot of

added value to the contract in that centralised funds from the Council supported the phone service which included 89 contacts from the Penistone Area for Quarter 3. DIAL were also providing additional support through energy advisers and More Money in Your Pocket events planned for the area.

The Supporting Young People Grant Fund had 4 projects being delivered. Ad Astra continued working in Penistone Grammar School delivering weekly groups and one to one sessions to support young people with emotional wellbeing, concerns from Year 7 children around transition from primary to secondary school and friendship groups amongst other things. 12 Sessions had been delivered since the project started and there were discussions with the school to look at young people from the group sessions accessing the schools peer mentoring qualification in the future.

Penistone Grammar School are going to be supporting 50 students with a level 2 qualification in peer mentoring, of which 25 students had received a one day training session with a third year medical student and workbooks had been submitted for marking with a view to gaining their qualification later in the year. A number of inspirational speakers had been invited into the School to speak about a number of issues to enhance their knowledge of the wider world.

Angel Voices had 5 pupils gain their ABRSM qualification and 6 more had been approached to audition for TV talent shows such as Britain's Got Talent and The Voice Kids. Money raised by the concerts has helped a number of charities and Cawthorne Village Hall.

Girlguiding West had commenced their Girls Going Away Badge which would enable girls to learn and prepare for being away in preparation for the proposed events at Kingswood to be held later in the year.

Members were provided with a brief overview of the work undertaken by the Area Team during Quarter 3.

**RESOLVED** that the report be noted.

#### **34 Use of Ward Alliance Funds (Pac.09.02.2023/6)**

Members received the report, noting its contents. The Area Council Manager drew particular attention to £9,515.23 which remained in the budget. Members were informed that there were a number of applications that had been received for approval at a future meeting of the Ward Alliance which, if approved, would leave an estimated £3,900.

**RESOLVED** that the report be noted.

#### **35 Procurement and Financial Update (Pac.09.02.2023/7)**

The item was introduced by the Area Council Manager who drew attention to the Age UK contract and that it was due to end it's first year of a 2 year contract in June 2023. It was recommended to members that Age UK be invited to the Penistone Area Council Meeting to be held 6 April 2023 to present an overview of outcomes for the first year of the contract.

Members attention was drawn to the Working Together Grant Fund which was low at £10,986. It was recommended that £80,000 be allocated from the Penistone Area Council budget in order to enable the Area Council to consider new innovative approaches to addressing local need emerging from the rising cost of living.

Members were informed that the Practical Support Grant monies which had been left over from covid had £13,485 remaining. Some of this money had been used to support DIAL and the remaining money would be used for the CAB contract.

It was recommended to members to hold a workshop meeting to hold further discussions to agree the outcomes for the Clean, Green and Tidy Contracts six month waiver contract, being mindful not to move too far from the contract already agreed. Members were informed that £50,000 would be allocated for this contract going forward into the 2023/2024 Penistone Area Council budget.

Members were provided with an overview of the 2022/23 budget. It was noted that, if the proposed budget allocations set out as above were approved, the remaining allocation to be carried forward into the 2023/24 financial year would be £8,059.

**RESOLVED:-**

- (i) that the update of the contract funded by the Supporting Isolated and Older People Grant Fund be noted;
- (ii) that the update on the current financial position of the Penistone Working Together Fund be received and noted and that the allocation of additional funds of £80,000 to the grant pot from the 2022/23 budget in order to meet agreed PAC priorities for the next financial year be agreed;
- (iii) that the update on the Supporting Young People ringfenced funds within the existing Working Together Grant Fund be received;
- (iv) that the updates on the Clean and Tidy contract, which commenced in April 2020, be noted and that further discussions to consider and agree outcomes needed for the 6 month extension to the contract be agreed;
- (v) that the update on the Ward Alliance budget be noted; and
- (vi) that the record of allocated spend from the current financial budget for 2022/23 and the projected end of year financial statement for Penistone Area Council be noted

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Chair

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## NOTES OF PENISTONE WARD ALLIANCE MEETING Thursday 9<sup>th</sup> February 2023, 7pm at Penistone Town Hall

**Present:** Cllr Robert Barnard (Chair), Graham Saunders, Jon Cutts, Cllr Mandy Low-Flello, Ann Walker, Barbara Lee, Pauline Ogden, Chrissie Yates, Richard Leech, Cllr David Greenhough and Bob Blythe

**In attendance:** Tanya Dickinson, Penistone Area Team.

### 1. Introductions and Apologies

Apologies received from Cllr Hannah Kitching, Joe Unsworth, Allen Pestell and Cllr John Wilson.

### 2. Declarations of Pecuniary and Non-pecuniary Interest

Ann Walker declared a non-pecuniary interest in the Oxspring PTA funding application and Bob Blythe declared a non-pecuniary interest in the application received from Thurgoland Parish Council

### 3. Notes of Meeting held 12<sup>th</sup> January 2023.

The notes of the previous meeting were approved as being a true and accurate record.

### 4. Matters Arising from the Notes

None.

### 5. Ward Alliance Finances

Cllr Barnard offered an update on the WA finances. Current balances stand at £5,640 Ward Alliance Fund, and £3,820 School's Out Fund.

It was noted that 2022/2023 has been quieter than normal and that this is something which should be monitored over the coming months.

### 6. Applications for Financial Assistance

#### Ward Alliance Funding:

#### **TPEG – Rewilding and Wildflower Meadows, £912**

Following feedback from the last Ward Alliance meeting the group has submitted a revised application for a trial area of wildflower in Tankersley. A proposal of £912 was recommended for approval.

#### **Hoylandswaine Village Hall – Cricket ball protection nets, £2,000**

After discussion it was felt this application would be better suited to sports specific funding and so was not recommended for approval. The group to be signposted to SYFAB and BMBC's Sports Development Officer. Action: Tanya Dickinson

#### **Thurgoland Parish Council – Crane Moor Recreational Ground, £975.90**

After discussion, a proposal of £813.25 was recommended for approval due to the Parish Council being able to claim the VAT back.

#### **Oxspring PTA – Maypole Dancing, £223.80**

After discussion, a proposal of £223.80 was recommended for approval.

## **7. Kings Coronation Celebrations**

To support local groups to deliver community events to celebrate the Kings Coronation, the Ward Alliance agreed to offer grants of up to £500. Members to invite groups within their areas to apply to the March or April meetings. Action: WA Members

## **8. Ward Alliance Projects**

### Schools Out Fund

Tanya informed the WA about an offer available from colleagues in BMBC Sports and Recreation to bring a project called 'Ramp it up' to Penistone. The project offers a mobile bike/scooter ramp for use in local communities during the school holidays or as an after-school activity during term time. There is also the opportunity to bring in the Reds in the Community sports van which can be booked weekly throughout the summer holiday. The Ward Alliance agreed that both these offers should be explored further. Action: Tanya to find out more detail and share with the WA

## **9. Update on Area Arrangements 10-year Celebrations**

- Those who are planning to attend the 1<sup>st</sup> of March launch event in Barnsley Town Centre were asked to confirm this as soon as possible with Tanya. Action: WA members
- The Area Team has arranged for a Penistone display to be put up at Penistone Library during w/c 15<sup>th</sup> May to promote the area arrangements locally. This display is to be staffed on Tuesday 16<sup>th</sup> and Thursday 18<sup>th</sup>, 10am until 12:30pm to talk to people about our work in more detail. Anyone interested in helping with this, please let Tanya know. Action: WA Members.

## **10. Any Other Business**

- The Area Team will be hosting their final More Money in your Pocket roadshow on the 15<sup>th</sup> of February at Tankersley Welfare Hall.
- Penistone Arts Week – Chrissie is looking for support in attracting local business sponsorship for a calendar which will be sold to help raise funds for the festival. Anyone able to offer any guidance / support with this, please contact Chrissie directly. Action: All
- Details of a forthcoming national event in Penistone were clarified. In December 2023 there will be a closed race rally taking place in the area. All stakeholders affected have or will be fully consulted with.

## **9. Date and time of next meeting**

Thursday 9<sup>th</sup> March, 7pm at Penistone Town Hall.

**NOTES OF PENISTONE WARD ALLIANCE MEETING**  
**Thursday 9<sup>th</sup> March 2023, 7pm on Microsoft Teams**

**Present:** Cllr Robert Barnard (Chair), Jon Cutts, Cllr Mandy Low-Flelo, Ann Walker, Cllr David Greenhough, Bob Blythe, Cllr John Wilson, and Joe Unsworth

**In attendance:** Tanya Dickinson, Penistone Area Team.

**1. Introductions and Apologies**

Apologies received from Cllr Hannah Kitching, Barbara Lee, Graham Saunders, Pauline Ogden, Chrissie Yates, and Cllr Paul Hand-Davis.

**2. Declarations of Pecuniary and Non-pecuniary Interest**

Ann Walker declared a non-pecuniary interest in the Oxspring Friends funding application.

**3. Notes of Meeting held 9<sup>th</sup> February 2023.**

The notes of the previous meeting were agreed as being a true and accurate record.

**4. Matters Arising from the Notes**

None.

**5. Ward Alliance Finances**

Current balances were confirmed as £3,690 Ward Alliance Fund, and £3,820 School's Out Fund.

**6. Applications for Financial Assistance**

**Ward Alliance Funding:**

**Thurgoland Village Welfare – Kings Coronation Garden in the Park, £500**

After discussion, a proposal of £500 was recommended for approval.

**Springvale Community Garden – Kings Coronation Family Activities, £500**

There was a discussion around the bulk of the spend going to the facilitators delivering these sessions. It was suggested that requests for funding to cover facilitator fees be discussed when the Ward Alliance revisits its consistency in decision making at the start of the new financial year.

Action: Tanya to add to April agenda.

A proposal of £500 was recommended for approval.

**Oxspring Friends – A celebration of the coronation of Kings Charles III, £470**

After discussion, a proposal of £470 was recommended for approval.

**Cawthorne Parish Council – Repairs to play equipment, £317**

Discussion around whether general repairs to assets owned by Parish Councils is something which Ward Alliance funding should be used for. This matter to be discussed further when revisiting consistency in decision making. Action: Tanya to add to April agenda.

With regards to this application itself, the Alliance welcomed that the parish council is providing 50% match in funding. A proposal of £317 was recommended for approval.

### **Wellbeing Craft Club – New Craft Club, £1000**

The Ward Alliance welcomed this new initiative however had concerns over awarding such a large amount before knowing if the sessions are going to take off. It was agreed to offer the group a smaller amount to get them started and then invite them back in May for further funding if the sessions are proving successful.

A proposal of £250 was recommended for funding.

Action: Bob Blythe to keep in touch with the group to see how things are progressing.

### **7. Ramp it Up / Reds in the community sports van**

Further detail about these schemes including costings is still being sought by Tanya. To remain on the agenda for the April meeting. Action: Tanya to contact colleagues in Sports & Recreation.

### **8. Ward Alliance Projects**

#### Schools Out Fund

Brief discussion around using this fund to cover the cost of the ramp it up / sports van provision during the summer school months and the potential to work in partnership with the Parish Councils on the sports van. To be discussed further once we have more detail about the schemes.

#### Consistency in decision making

It was agreed to revisit the 'not minded to fund' list at the April meeting when it can be discussed fully in person.

### **9. Area Council Update**

None.

### **10. Any Other Business**

Tanya thanked those who came along to the event at the Market Atrium to celebrate 10 years of the area arrangements. Celebratory pin badges will be issued to all Ward Alliance members.

### **9. Date and time of next meeting**

Thursday 13<sup>th</sup> April, 7pm at Penistone Town Hall.

**2022/23 WARD FUNDING ALLOCATIONS**

For 2022/22 each Ward will have an allocation of £10,000 Ward Alliance Fund.

50% of the funding requires a match-funding element of volunteer time that directly relates to the project in question, or other match funding resources (such as free room hire or donations of goods and equipment). This reflects the fact that the fund is intended to support volunteering and social action in our communities.

50% can be used for initiatives that have no volunteer element – such as the purchase and installation of benches, hanging baskets or other street furniture.

Area Councils have the option to allocate up to £20,000 from the Area Council budget to each of their Ward Alliances. This is discretionary to each Area Council, and Area Council's may also choose not to allocate any funding to ward level.

The carry-forward of remaining balances of the 2021/22 Ward Alliance Fund will be combined and added to the 2022/23 Allocation, to be managed as a single budget with the above conditions.

All decisions on the use of this funding need to be approved through the Ward Alliance.

**2022/23 Final Ward Project Allocations****PENISTONE WARD ALLIANCE**

For the 2022/23 financial year the Ward Alliance have the following available budget.

£20,000.00	base allocation
£2,777.23	carried forward from 2021/22
£5,960.00	School's Out Fund carried forward from 2021/22 projects highlighted
<b>£28,737.23</b>	<b>total available funding</b>

Project	Allocation	Match funding element of allocation	Non Match funding allocation remaining	Allocation Remaining
			<b>£14,368.61</b>	<b>£28,737.23</b>
Gunthwaite and Ingbirchworth Parish Council - footpath	£2,500	£0	£11,868.61	£26,237.23
Hoylandswaine Events Group - Swainefest	£500.00	£548.00	£11,868.61	£25,737.23

Project	Allocation	Match funding element of allocation	Non Match funding allocation remaining	Allocation Remaining
Hunshel Parish Council - Queen's Jubilee	£467	£493.20	£11,868.61	£25,270.23
Oxspring United JFC - Defib	£425	£95.90	£11,868.61	£24,845.23
Penistone Agricultural Society - Queen's Jubilee	£500	£2,329	£11,868.61	£24,345.23
Wortley Mens Club & Institute Queen's Jubilee	£400.00	£959	£11,868.61	£23,945.23
Skate Park engagement event Stay Safe & Active	£290	£232	£11,868.61	£23,655.23
Armed Forces Day	£2,500	£5466.30	£11,868.61	£21,155.23
Thurlstone Community Group - Queen's Jubilee	£500	£1086.00	£11,868.61	£20,655.23
Penistone Leisure Centre – Ukrainian Refugee support	£666	£1020.00	£11,868.61	£19,989.23
Skate Park Community Art workshop	£1320.00	£548	£11,868.61	£18,669.23
Springvale Community Garden - Summer Activities	£475	£82.2	£11,868.61	£18,194.23
Dunford Parish Council - Defib	£1,179	£137	£11,868.61	£17,015.23
Oxspring Parish Council - safety	£2000	£1,150.80	£11,868.61	£15,015.23

<b>Project</b>	<b>Allocation</b>	<b>Match funding element of allocation</b>	<b>Non Match funding allocation remaining</b>	<b>Allocation Remaining</b>
flooring children's lay area				
Penistone Theatre Group - Replacement of mezzanine floor	£350	£356.20	£11,868.61	£14,665.23
Penistone Christmas Day Hampers Project	£2,500	£2740.00	£11,868.61	£12,165.23
Netting for the Delf Hunshelf Parish Council	£250	£0	£11,618.61	£11,915.23
Strimmer Hunshelf Parish Council	£400	£328.80	£11,618.61	£11,515.23
Sloppy Slippers Age UK Barnsley	£2,000	£219.00	£11,868.61	£9,515.23
Oxspring Primary PTA Maypole	£223.80	£369.90	£11,868.61	£9,291.43
Thurgoland Parish Council Swing replacement	£813.25	£54.80	£11,868.61	£8,478.18
TPEG Rewilding & planting wildflower meadows	£912	£2466.00	£11,868.61	£7,566.18
Thurgoland Village Welfare Kings Coronation Garden in the Park	£500	£1096.00	£11,868.61	£7,066.18
Springvale Community Garden Kings Coronation Family Activities	£500	£438.40	£11,868.61	£6,566.18

<b>Project</b>	<b>Allocation</b>	<b>Match funding element of allocation</b>	<b>Non Match funding allocation remaining</b>	<b>Allocation Remaining</b>
Oxspring Friends A celebration of the coronation of King Charles III	£470	£548.00	£11,868.61	£6,096.18
Cawthorne Parish Council Repairs to play equipment	£317	£41.10	£11,868.61	£5,779.18
Wellbeing Craft Club new group in Thurgoland	£250	£164.40	£11,868.61	£5,529.18



**BARNSLEY METROPOLITAN BOROUGH COUNCIL**

**Summary report of the  
Penistone Area Council Manager**

**Penistone Area Council Procurement and Financial updates**

**1.0 Purpose of Report**

1.1 This report provides members with a summary update on the following commissioning and procurement activity:

- Supporting Vulnerable and Isolated Older people service
- Working Together Grant Fund
- Supporting Young People Grant Fund
- Clean & Tidy Service

1.2 The report advises of the current priorities for PAC linking to spend

1.3 The report outlines the current budget position of the Penistone Ward Alliance

1.4 The report outlines the financial position for Penistone Area Council and provides a year end statement for the financial year 2022/23.

**2.0 Recommendations**

**2.1 That members note the update of the contract funded by the new Supporting Isolated and Older People Grant fund and agree for an end of year review at PAC meeting June 8<sup>th</sup> 2023**

**2.2 That members receive the update and current financial position of the Penistone Working Together Fund.**

**2.3 That members receive the update on the Supporting Young People ringfenced funds within the existing Working Together Grant Fund .**

**2.4 That members note the updates on the current Clean and Tidy contract started in April 2020 and agree to further discussion re the future procurement process.**

**2.5 That members note the update and year end financial position of the Ward Alliance budget.**

**2.6 That Members note the record of allocated spend and end of year financial statement from the PAC financial budget for 2022/23 and current budget position for 2023/24.**

### 3.0 **Supporting Vulnerable and Isolated Older People Service**

- 3.1 At the PAC meeting 1<sup>st</sup> October 2020 it was agreed that £70K was made available from the 2020/21 Area Council budget to set up a further 'Supporting Vulnerable and Isolated Older People Fund' (SVIOP) with devolved responsibility for the formal approval of the grants to the Executive Director for Communities, following recommendations from the grant fund Panel Members.
- 3.2 Following member review of previous provision to establish a grant specification in August 2021 a robust grant procurement process was established and a new service delivered by Age UK Barnsley was secured to support vulnerable and isolated older people Ageing Well in Penistone.
- 3.3 The new contract started from July 1<sup>st</sup> 2022 at a cost of £70k per year for two years. PAC members have been provided with regular quarterly updates on the progress of this contract since it started at their meetings.
- 3.4 It is recommended that members receive a full 12 month evaluation of outcomes for the first year of this contract at their meeting on June 8<sup>th</sup> 2023, in order to decide on progression to year 2 of this contract and agree any funds associated with this.

### 4.0 **Penistone Area Council Working Together Fund**

- 4.1 At PAC 9<sup>th</sup> February 2023 Members were informed that a total of **£10,986** remained within the Working Together Grant fund, and that there were insufficient funds to be able to respond to emerging needs resulting from the impact of the rising costs of living. Members at this meeting subsequently agreed that an additional allocation of **£80k** be made to this grant pot from within the 2022/23 PAC budget.
- 4.2 Following a presentation to members at PAC February 9<sup>th</sup> 2023 by Citizens Advice Bureau where outcomes from their grant funded Debt advice service for Penistone for the last 12 months were outlined, members were informed of the likely potential future need for the area. As a result, members agreed that there was a future need for this service from April 2023 and encouraged CAB to apply for further Working together grant funds
- 4.3 An application from CAB for £21,179 to deliver a service for 2 years was received by the Working together grant panel, following the February PAC meeting. This grant funding application was approved by the Panel on March 22<sup>nd</sup> 2023.
- 4.4 External monies available through the remaining Practical Support grant within PAC budget will provide a contribution of £7245 to the delivery of the CAB service, which means **£13,934** will be allocated from the working together grant pot.
- 4.5 A current total of **£77,052** now remains within this grant pot which would enable PAC to consider new innovative approaches to addressing local need emerging from the rising cost of living such as food support and health impacts as discussed within this meeting.

4.6 Total allocations to date (since the grant started in 2014)

Penistone FM	£ 15,627.00
Penistone Round Table	£ 11,660.00
Penisone Scout Group	£ 8,050.00
Sporting Penistone	£ 16,230.00
DIAL (Information and Advice service 2017)	£ 4,275.00
Barnsley Market – BMBC Market Barn additions lighting and Wi-fi	£ 6,740.00
Penistone Youth Project (TYS)	£ 8,730.00
The People Focussed Group ( Bumping spaces)	£ 19,836.00
Cycle Penistone CIC	£ 5,990.00
Penistone FM Community Radio Older people	£ 19,840.00
South Pennine Community Transport CIC 2017 pilot	£ 5,000.00
Trans Pennine Trail Conservation Volunteers Penistone Station project	£ 6,630.00
Allocation to Ward Alliances	£ 10,000.00
DIAL ( Information and Advice service 2018)	£ 4,395.00
South Pennine Community Transport CIC 2017 Pilot extension	£ 6,538.00
South Pennine Community Transport CIC Service Delivery 2018/19	£ 20,000.00
TPT conservation volunteers Penistone Station project extension	£ 2,890.00
Penistone FM Young Voices	£ 7,644.00
DIAL (Information and Advice service 2019 with option to extend to 2020)	£ 9,700.00
CAB Barnsley (Information and Advice Debt support 6 month Pilot to Sept 2019)	£ 2,115.00
South Pennine Community Transport CIC Service Delivery contribution 2019/20	£ 14,000
Barnsley CAB debt advice service operational costs to September 2020	£ 3566
Barnsley CAB debt advice service operational costs to September 2021	£8118
DIAL (Information and Advice service 2021 with option to extend to 2022)	£10,136
Penistone FM Young Minds project	£8583
Additional amount allocated to cover YP grant overspend	£594
Barnsley CAB debt advice service operational costs to April 2023	£8191

Additional amount to Supporting Young People grant 2022	£574
DIAL (Information and Advice service) delivery for 2023	£5198
Angel Voices academy adult singing workshops	£8650
<b>Total Allocations to February 2023</b>	<b>£259,500</b>
<i>Amount remaining February 2023</i>	<b>£10,986</b>
<i>PAC allocation to enhance grant pot to meet emerging cost of living needs March 2023</i>	<b>£80,000</b>
<i>Barnsley CAB debt advice service operational costs to April 2025</i>	<b>£13,934</b>
<i>Total amount available for allocation April 2023</i>	<b>£77,052</b>

#### 5.0 **Working Together Grant fund – Supporting Young People**

- 5.1 At PAC meeting October 1<sup>st</sup> 2020 members agreed to an additional £40k allocated from within the current 2020/21 PAC commissioning budget to be ringfenced within the Working Together Fund and promoted solely for the use of activities which will support the physical and mental wellbeing of young people.
- 5.2 Following grant panel assessment of applications in late April /early May 2021 five project proposals were approved for funding at a total cost of £40,594. The additional £594 outside of the ringfenced grant allocation is recouped from the main Working Together Fund grant pot as show in 4.6 within this report.
- 5.3 Following the successful outcomes from projects funded, PAC at its meeting of April 7<sup>th</sup> 2022 approved for a second round of Supporting Young People Grant at a cost of £40k from within the current budget to encourage further provision.
- 5.4 Four projects were successfully approved by the grant panel in July 2022 at a cost of £40,574 (with the remaining £574 added from the main Working together grant fund as shown at 4.6 within this report)
- 5.5 Performance reporting from all projects has been received by PAC since this grant was approved and further updates will be available to PAC at its meeting on June 8<sup>th</sup> 2023.

#### 5.6 Breakdown of allocations for Supporting Young people grant round 2

Ad Astra – supporting young people pre16 in Penistone Grammar school	£ 8,124
Angel Voices	£14,950
Penistone Girl Guiding	£10,000
Penistone Grammar peer support	£7,500
<b>Total allocations</b>	<b>£40,574</b>

## 6.0 **Clean, Green and Tidy Service**

- 6.1 Following a robust procurement process, in which members participated, Twiggs Grounds Maintenance Ltd were successful in being appointed as the preferred provider for the Penistone Clean, Green and Tidy service and started their contract on the 1<sup>st</sup> April 2020 at a cost of £100,000 for the year from within the 2020/21 area council budget allocation.
- 6.2 The current Clean Green and Tidy service contract started during the lock down period for Covid-19 and as a result it was agreed to flex this to meet immediate needs during the crisis period. The contract performed satisfactorily within the flexed terms with performance highlighted at PAC meetings during 2020.
- 6.3 Members at PAC February 11<sup>th</sup> 2021 agreed to the continuation of this service to year two of the contract from April 2021 at a cost of £100k from the 2021/22 PAC budget. A full update of this service, and performance during the pandemic period was received by members at PAC June 3<sup>rd</sup> 2021.
- 6.4 Year two of the Clean Green and Tidy service contract has continued to be reviewed and flexed in order to accommodate the ongoing impact of the pandemic in 2021. A full summary of Year 2 performance was presented to members at PAC on February 10<sup>th</sup> 2022. In light of the findings of this, members agreed to continue to fund the final year of this contract from April 2022 at a cost of £100k from the 2022/23 PAC budget.
- 6.5 At it's meeting of June 9<sup>th</sup> 2022 PAC members agreed to participate in a review workshop during August 2022 to consider any future requirement for a new Clean, Green and Tidy Service for the Penistone area. Outcomes from the workshop on August 17<sup>th</sup> 2022 indicated that members wish to progress a procurement exercise for a further clean green and tidy service to start from April 2023.
- 6.6 At PAC September 15<sup>th</sup> 2022 Members approved £100k to be allocated from the PAC 2023/24 budget in order to progress the procurement process for a new clean green and tidy contract from April 2023
- 6.7 A member workshop was held on November 16<sup>th</sup> 2022 to consider the future contract specification and procurement options for a contract from April 2023. In light of the outcomes of this workshop, and to ensure sufficient time for development of the procurement process members at PAC 1<sup>st</sup> December 2022 approved a 6 month waiver to the existing Clean Green and Tidy contract from April 2023, at a cost of £50k allocated from the PAC 2023/24 budget.
- 6.8 Following a recent meeting with Twiggs outside of PAC, members agreed 6 month waiver outcomes for the existing contract. A quarter 4 performance update on the existing contract will be available to PAC members at their meeting on June 8<sup>th</sup> 2023.
- 6.9 It is recommended that members participate in a further workshop within the next 3 months, to agree and indicate preferred outcomes for the future procurement exercise

## 7.0 Penistone Ward Alliance

- 7.1 A budget allocation of £20k (£10k for each ward within the Penistone area) was made available to the Ward Alliance outside of Area Council funds for the financial year 2022/23. This, together with underspend of **£2,777.23** from the previous financial year 2021/22 and a carry forward allocation of **£5,960.00** from the ring fenced School's Out allocations provided the Ward Alliance with a working budget of **£28,737.23** for the 2022/23 financial year.
- 7.2 Following the Ward Alliance meetings of February 9<sup>th</sup> and March 9<sup>th</sup> 2023 final spend from the 2022/23 budget totalled **£23,208** leaving a remaining total of 5,529. Members are advised that the underspend remaining has now been carried forward to the 2023/24 Ward alliance budget allocation.
- 7.3 From April 1<sup>st</sup> 2023 a budget allocation of £20k (£10k for each ward within the Penistone area) has now been made available to the Penistone Ward Alliance outside of Area Council Funds for the financial year 2023/24. Together with remaining underspend from 2022/23, this gives the Ward Alliance a total budget of £25,529 for the current financial year.

## 8.0 Penistone Area Council Priorities

- 8.1 The current area governance arrangements recommend that Area Council priorities are reviewed on a regular basis in order to ensure that these reflect the current and emerging needs of the area and funding can be allocated appropriately
- 8.2 At PAC June 9<sup>th</sup> 2022 members agreed to participate in a workshop in early September to reconsider PAC priorities. The outcomes of the workshop concluded that existing PAC priorities are still relevant although it was acknowledged that impacts of cost of living increases need to be monitored.
- 8.3 At PAC meeting September 15<sup>th</sup> 2022 members agreed that ***existing priorities will remain the same but will be monitored within the context of any impact of rising costs of living*** in order that PAC may be able to provide any appropriate support.

## 9.0 Current Financial Summary Position

- 9.1 A PAC budget allocation of **£200k** was made available for spend within the financial year 2022/23. Together with underspend from the financial year 2021/22 of **£28,059** provided a total working budget of **£228,059**.
- 9.2 A ring fenced self Isolation fund made available to support the most clinically vulnerable during the pandemic, was successfully drawn down to support people in the Penistone area in 2021/22 at a value of **£13,845** which was **also** carried forward within the overall budget giving a total budget of **£241,904**
- 9.3 Approved spend for 2022/23 totalled **£220k**, leaving a total of **£8,059** which has been carried forward to the 2023/24 budget allocation.

- 9.4 Ring Fenced monies have now been allocated in support of the new DIAL contract from January 2023 as well as a targeted Winter Warmth initiative by DIAL. Remaining monies in this pot have been allocated to support a further Debt service with CAB as at 4.4 within this report.
- 9.5 A PAC 2023/24 budget allocation of **£200k** has now been made available for spend. Together with underspend from the financial year 2022/23 of **£8,059** this provides a total working budget of **£208,059**.
- 9.6 **Budget Allocations summary for 2022/23 and 2023/24**

<b>Budget 2022/23</b>	
<b>Base budget</b>	£200,000
<b>Additional income to base budget</b> Underspend from 2021/22 budget Self Isolation Funds carried forward	£28,059 £13,845 (ring fenced allocation by end of March 2023 DIAL and CAB contracts )
Total budget available for spend 2022/23	<b>£241,904</b>
<b>Approved Spend items 2022/23</b>	
Twiggs year 3 contract	£100,000
Young people's Grant Round 2	£40,000
Allocation to Working Together Grant pot in support of emerging cost of living responses	£80,000
<b>Approved spend to end of financial year 2022/23</b>	<b>£220,000</b>
financial year end amount to carry forward	£8,059 ( minus ring fenced monies)
<b>Budget 2023/24</b>	
<b>Base Budget</b>	<b>£200k</b>
<b>Additional income to base budget</b> Underspend from 2021/22 budget	<b>£8,059</b>
Total budget available for spend 2023/24	<b>£208,059</b>
<b>Approved Spend items 2023/24</b>	
Spend already approved by PAC for procurement of Clean, green and tidy contract 2023/24 ( to include £50k allocation to waiver existing contract to end of September 2023)	<b>£100K</b>
<i>Current amount remaining for allocation 2023/24</i>	<b>£108,059</b>

## 10.0 PAC Working Financial Summary

PENISTONE AREA COUNCIL - COMMISSIONING BUDGET 2022/23			
Contract Name	Commissioning Budget 2022/23	Commissioning Budget 2023/24	
	Budget	Budget	Spend
Base Expenditure	£200,000.00	£200,000.00	
Underspend from previous year	£28,095.00	£8,095.00	
Countryside Skills Training			
Countryside Skills Training Extension			
Clean & Green			
Clean & Green extension			
Working Together Fund	£80,000.00		
Allocation to Ward Alliances/DWB 15-16			
Allocation to Ward Alliances 16-17			
Reducing Isolation in older people			
Public Health Funds			
Supporting Older People Fund			
Supporting Older People Fund ex			
Supporting Older People Fund ex 2			
Supporting Older People Fund ex 3			
Supporting Older People Fund ex 4			
Supporting Young People Fund			
Supporting Young People Fund 2022/23	£40,000.00		
Community Magazine distribution costs			
Allocation to Ward Alliances 17-18			
Allocation to Ward Alliances 18-19			
Allocation to Ward Alliance 19-20			
Allocation to Ward Alliance Dec 21			
Clean & Green 2017/18 (Y1)			
Clean & Green 2017/18 - extension Nov 19 (Y2)			
Clean & Green 2017/18 - extension April 2020 (Y2)			
Clean & Green April 2020 (Y1)			
Clean & Green April 2021 (Y2)			
Clean & Green April 2022 (Y3)	£100,000.00		
Clean & Green 2023		£100,000.00	
Penistone Living Inserts			
Supporting Vulnerable & Older People Grant 2021			
Allocation to WA for ringfenced summer holiday activities			
Public Health Monies			
financial hardship monies			
Practical Support Grant	£7,245.00		
<b>Expenditure Incurred in Year</b>			<b>£0.00</b>
<b>What funds are available</b>	<b>£228,095.00</b>	<b>£208,095.00</b>	
Carry forward = What funds are available - Practical Support Grant			

**Contact Officer:**  
**Elaine Equeall**  
**Penistone Area Council Manager**

**Contact No:**  
**01226 775382**



# March 2023

# Penistone Area Council Interim Performance Updates



# Area Council Priorities

Health and Wellbeing
Supporting Young People
Local Economy + tourism
Helping People connect
Our Environment

**Sustainable**

**Growing**

**Healthy**

**Learning**

These services address the priorities and deliver the outcomes and social value objectives for the Penistone Area Council.

Priority	Service	Contract /Grant	Contract end date	Provider	2030
	Clean, Green and Tidy	£100,000 per annum	Funded until end of September 2023	Twiggs	
	Supporting Vulnerable and Isolated Older people	£70,000 per annum	Funded until June 2024	Age UK Barnsley	
	Debt advice service	£ 8,191	Funded until March 2023	Citizens Advice Barnsley	
	Information and Advice service	£5,198 per annum	Funded until January 2025	DIAL	
	Working Together Grant Supporting Young People	£40,000	August 2023	Various	
	Principal Towns	No cost to PAC	Ongoing	BMBC	

# Quarter 3 stats

	Outcome indicator	Q3 Oct-Dec 2022	This year 2022/23	Year 2021/22	To date
	Clean & tidy activities which involve businesses	20	62	58	268
	Young people making a positive contribution to the design/ maintenance of their local environment	2	8	76	655
	People who feel they have the opportunity to influence the design and maintenance of their local environment	24	114	299	722
	Apprentice and placements created and recruited to	0	1	2	6
	People taking up work experience placements	0	0	1	32
	Young People engaged in volunteering	2	12	95	781
	Activities which involve young people under the age of 18	25	84	156	470
	Community groups supported	14	36	56	689
	New community groups supported	1	4	3	64
	Community car scheme journeys	119	293	126	1273
	Adult volunteers engaged	197	475	680	3900
	New volunteers	26	130	123	1070
	Residents and young people receiving advice and support	109	780	571	3139
	Residents referred to health and advice	0	2	67	162
	FTE jobs created and recruited to	0	2	2	24.5
	Local spend (average across all contracts)	95%	95%	95%	95.4%
	Volunteer hours contributed (£ value)	£12,316.30	£35,601.85	£48,765.60	£383,091.94
	Volunteer opportunities created	100	76	509	2052
	People achieving a qualification / accreditation	0	0	5	157
	People receiving training	0	48	103	1164

# Clean, Green and Tidy Service

## Twiggs



## Update

This contract provides a service to help maintain a clean, green and tidy environment in the wards of Penistone East and Penistone West. The emphasis is to work with the community; incorporating volunteers, local businesses, parish councils and local schools to empower and enable a sustainable approach.

Highlights for quarter 4 so far:

### Proactive work

- Planting 150 bulbs donated by The Range at Castle Dam Oxspring
- Planting 15 Fruit trees at Cubley Brook as part of new orchard development with a local resident
- Playing field clearing at Ingbirchworth
- Penistone Shop Front tidy up morning
- Footpath reinstatement on Manchester Road
- Moss clearance at Bower Dell Bridge
- Continued work with Spar to enable donations to reach appropriate groups
- Planning for Great British Spring cleaning events in March

### Work with Schools

- Tree planting with St John's primary school, work with Tankersley School pupils supporting a moss clearance and educational session, joint work with Millhouse Green school and Royd Community gardens

### Work with groups

- Various including extensive bulb planting from donations with Silkstone Care group, Team Green Moor, Springvale Community Gardens,

New team leader started in February is now making good links with local groups

# Supporting Vulnerable and Isolated Older people Grants

## Age UK Barnsley



## Update

Supporting people one to one through volunteer be-friending, providing specific information and advice for older people, assisting with travel through the community car scheme, and connecting people through small scale activities such as walking for health.

Highlights so far for Quarter 4:

- ✓ One to one work continues providing a lifeline for many isolated older people in the area.
- ✓ The volunteer base continues to grow and volunteers have benefitted from regular support from Age UK including social events at Cubley Hall
- ✓ Some new groups developed : Millhouse Green Luncheon club, a new Board Game group and a meet and chat group at the New Inn in Penistone
- ✓ Age UK has provided support to the cost of living events organised by the area team, providing where possible sloppy slipper exchanges along side these, as well as fitness first testing provided by the BOPPA
- ✓ A number of additional sloppy slipper events have also been taking place throughout the area, making use of community and village spaces to provide a warm space as well as opportunity for social contact in some of our more isolated areas.
- ✓ Dementia support continues at the Happy Vibes Café at Penistone Leisure Centre , and has welcomed participants from the MCST programme which finished in January. ( We are awaiting outcomes from the MSCT programme which should be available shortly)
- ✓ The SOPPA group has been re-instated and welcomed some new members to the network of people in the Penistone area supporting older people.

# Citizens Advice Barnsley



## Update

The advice service has supported clients with a variety of different issues, but as in previous years, the most common are Benefits and Tax Credits, Debt, and Universal Credit. As well as improved financial outcomes the support provided by the advice service also helps to improve health and wellbeing, reduces client stress, and improve resilience by increasing the client's ability to cope through self-help.

This is the last quarter for this contract, which is continuing to provide a remote service of telephone, e-mail and web based support over a 5 day period. CAB provided support to the Area Team organised cost of living events during this quarter and were able to support and refer clients with food and heating issues. PAC were updated fully on this at their meeting in February 2023

# DIAL Barnsley



## Update

DIAL help to reduce the financial exclusion of residents and work towards lowering anxiety. Clients with health issues and additional needs are supported with this contract which now offers weekly one to one sessions at Penistone town hall on Tuesday mornings.

The contract has continued to support people with benefit applications and appeals as well as more recent support with cost of living issues.

Dial supported the area team lead cost of living events during this quarter and have been able to support residents with a number of issues. They also found the sessions useful in terms of the networking with other agencies working in the area.

# Supporting Young People Grant Fund

This grant fund was originally set up in May 2021 with a second round of funds in May 2022 providing support to the below projects to achieve positive health and wellbeing outcomes for young people in the Penistone area. All projects funded under this did not start to deliver until September.

## Ad Astra

Ad Astra ( working in Penistone Grammar school)

- Weekly group support for young people with emotional wellbeing – targets year groups per term
- One to one support to young people pre-16 from referrals



## Update

- The project has established good links with the school who refer pupils for the one to one support and group work sessions. The school provides the project with a regular space upstairs near the school library and separate rooms in the Well Being Space for one to ones.
- Group work continues with a new cohort of Yr 8 pupils this term
- The project is in discussion with the school to look at young people from the group sessions accessing the school's peer mentoring qualification group in future.

## Penistone Grammar School

Inspire for the future

- Supporting 50 students with a level 2 qualification in peer mentoring
- Inspirational speakers in school promoting anti-bullying and positive wellbeing..



## Update

- ✓ Training now delivered for the Peer Mentoring qualification , awaiting results from the external assessors
- ✓ Peer mentors begin mentoring from February half term.
- ✓ Continuing links being made to community involvement into curriculum including visit from local MP Miriam Cates

# Girlguiding Barnsley



## Next steps project

- Activities to provide learning and skills for independence and confidence away from home accredited through badge attainment
- Attendance at the proposed events at Kingswood



## Update

- Further work on the accredited 'Going Away badge' to enable girls to start learning and preparing for being away in preparation for the event planned at Kingswood later in the year
- Event planning currently underway to ensure that the experience will enhance skills and learning developed through badge.



# Angel Voices

## Singing for wellbeing and confidence

- Singing workshops for young people up to 18 in Penistone or surrounding village venues
- Quarterly local performances to raise money for charity
- Young People achieving ABRSM qualifications

## Updates

- ✓ Singing workshops continued throughout the spring period and further young people have achieved the ABRSM qualification this quarter
- ✓ Some of the young people have been auditioning for places in choirs, as well as parts in local and national shows
- ✓ New young people are coming through as the reputation of the workshops spreads through the community.
- ✓ Young people provided entertainment to support to the BMBC event celebrating 10 years of area based working through ward alliances and area councils
- ✓ Excellent links have now been formed with Penistone Arts week and the Angel Voices charity concert at the Paramount opened the events this year.